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Fairfield Endowed CE (c) Junior School

Minutes of Full Governors' Meeting, Monday 9th July 2018

8.18.1 Welcome from the Chair

Present – Caitlin Bisknell (Chair), Sarah Flint (Vice Chair), Jayne Mercer (Headteacher), Sue Parkes, Neil Redman, Rev. Carl Edwards, Christine McMullen, Vicky Bramwell, Rebecca Pryce-Hammond.

Apologies – None.

8.18.2 Declaration of Interest

None

8.18.3 Any Other Urgent Business

None

8.18.4 Minutes of Previous Meeting (18th June 2018)

- a) The minutes have been accepted as a true account of the meeting.
- b) Matters arising from the minutes – none

8.18.5 Safeguarding

Please refer to Headteacher's report 8.18.9

8.18.6 Review of School Improvement Plan Progress

The Headteacher reported that the school development plan has been updated following on from the latest HMI inspection in May 2018. The school priorities are highlighted on the document and link to CPD and performance management.

The main points include continuing to make improvements to teaching and learning, developing the curriculum and improving outcomes for pupils.

The school is focused on developing the wider curriculum as well as RE.

8.18.7 The impact of Pupil Premium and Other Funding sources

8.18.8 Chairs Report

It has been a difficult year but we have come through it really well and the HMI report [May 2018] shows this. In anticipation of the SAT's results, there are many successes which we can celebrate.

8.18.9 Headteacher's report for Governors

- The Headteacher explained the following points:
- Attendance still needs monitoring and boy's attendance is lower than girls.
- That we will be continuing with streaming classes so that we can provide the correct support for pupils from their starting points.
- Alice Littlehailes will continue as our link advisor.
- The Headteacher has got a meeting with a representative from DCC next week looking at special educational needs provision.
- The school is in a very good position heading into the new academic year and this will allow the school to focus on more than literacy and numeracy in the curriculum. The staff are currently being trained in P4C so that they are ready to implement this immediately in September, empowering and encouraging the children to deepen their thinking skills and therefore deepen their learning.
- The sports coach has attended Forest School training on a week's free course. One of the support staff is also trained in Forest Schools so we are ready to teach this to the children in September using local woodland.
- We have had a successful term with our children coming first in the Buxton Speaking Competition and we are in the Quad Kids final.
- We have had the demolitions and refurbishment team out to check for asbestos and we have been given the go ahead for works to be carried out as asbestos was not found in the building where the work is due to take place. We are still awaiting a date from DCC at the authority as to when they will carry out the work on the toilets and reception area. The water tanks above the kitchen need to be emptied and disconnected and this should be absorbed in kitchen refurb work which we still have not been given a date for. The planters in the playground between the hall and year 6 block have been dismantled as they were in a bad state of repair.

8.18.10 Committee Reports

Resources

- Three members of staff are all leaving the school at the end of the academic year. The governors wished them luck in their next positions.
- A few changes have been made to subject leadership. Teachers have expressed interests in leading different areas therefore the SLT have tried to accommodate this for staff development and to meet the needs of the school.
- Performance management and appraisal will be looked at in the October meeting but interviews are likely to take place in September.

- One member of staff is undertaking a middle leadership course and another is attending an Aspiring Headteacher's course.
- The inventory has not been formally maintained
- The private school fund has been audited by Layton's Accountants.
- It has been agreed tonight by the governing body that we can employ the services of a Data Officer through Buxton Community School at a cost to the school.
- A governor advised that St Peters may have some funding available to help towards pupils meals.

Teaching and Learning

- The Home / school agreement has been updated.
- We have recently undertaken the following CPD: P4C, Health and Safety, Forest Schools, Siams, Middle Leader, Senco, Aspiring Headteachers, Medical Investigations.

8.18.11 Review of extended services

To be discussed in Septembers meeting

8.18.12 Governor Visits into School

a) A governor visited the RE leader twice this term, once to meet with the children. Another governor has met with the office staff to look at the Single Central Record and Prohibitions, no problems were detected.

b) A governor will meet with the Maths and Literacy leaders in September. A governor will visit both the Family Liaison Worker and SLT during the first half term regarding safeguarding.

8.18.13 Review Attendance of Pupils/ Staff/Governors

Pupil attendance has dropped due to some consistently poor attenders of whom we are working with the families and the Education Welfare Officer to improve this. We have also had a number of families going on holiday, which have not been approved by the school.

8.18.14 N/A

8.14.15 The School Website

The school is conducting an audit of what needs to be on the website.

8.18.16 Parent View

Very few parents fill in the Parent View questionnaire on the website. We do however print these off in line parents evening and ask parents to fill these in manually and then we collate the data.

8.18.17 Ofsted and the effectiveness of Governance

Governance is good and the governing body know the school well and are very supportive taking the school to where it needs to be.

8.18.18 Governor training

a) A governor attended a Safer Recruitment training course, she found the course very informative and the delivery was very good. She believes that it is a course that all governors would benefit from.

A governor has attended a GDPR training course through work.

b) The new clerk needs to attend a clerk to governor course.

8.18.19 Arrangements for the Autumn term

The dates for the full governors and the committee meetings will be discussed at the next meeting (AGM).

8.18.20 Correspondence

We have received two letters of resignation.

8.18.21 What have we achieved tonight?

- Faith trail whole school trip
- Broad and Balanced curriculum
- Group Focus
- Boys / Girls attainment – Teaching and Learning Committee
- Church funding
- Support for pupils with special educational needs
- Forest Schools
- P4C Training and implementation

8.18.22 date and Time of next meeting

Monday 17th September 2018 4pm – AGM

Meeting closed at 5.50pm